

Ethical Code of the Journal 'Prospettiva'

The Ethical Code of the Journal 'Prospettiva' is inspired by guidelines set out by the *Committee on Publication Ethics* (COPE - Best Practice Guidelines for Journal Editors) for establishing an ethical approach to the publication of scientific works. The Journal's Management adopts all possible measures to ensure good practice from the ethical point of view in the process of publication. All parties involved – Management, Editorial Team, external Consultants and Authors – understand and share the following ethical principles.

The Author guarantees that the article submitted for assessment is unpublished, scientifically original and has not been submitted simultaneously to other journals, volumes or periodicals, unless it has been with the express consent of the Management. If the article is to be published later in other volumes or periodicals, the Management of the Journal must be informed and be in agreement, it being understood that express reference to the publication will be made in that journal.

The Author undertakes to adequately quote texts used, following publishing regulations and editorial norms indicated for publication in the Journal, making sure that other Authors' work and/or words are adequately paraphrased or quoted literally with appropriate indication of the sources.

Authors are obliged to quote all publications that have had an influence in determining the nature of the work proposed.

The work's authorship should be clearly identified: all those who have made a significant contribution to the realization of the paper must appear as co-authors. Significant contribution by others to some phases of the research must also be explicitly acknowledged. In the case of

group contributions, the extent or portion of each Author's contribution must be precisely indicated.

The Author must mention any sponsors of the research or project from which the paper derives.

Peer reviews must be carried out correctly and objectively. Reviewers are invited to motivate their assessment of articles sent to them in an adequate and documented way. Observations should be well formulated technically and should not appear as criticisms of an ideological nature, nor should they contain personal scientific/cultural suppositions. Preferably, all the declarations, observations or argumentations reported should be accompanied by corresponding quotations and/or documentation.

Reviewers are invited to indicate precisely the bibliographical details of fundamental works overlooked by the Author in the article. Reviewers must also report any similarities or overlapping of the text received for assessment with other works known to them.

Manuscripts received for revision should be treated as confidential. They should not be shown or discussed with any third party without the prior consent of the Management. Reserved information or indications obtained during peer review procedure should be held on trust and considered as confidential; such material should never be used to one's personal advantage.

The Management and Editorial Team are collectively responsible for the decision to publish articles proposed to the Journal on the basis of an initial assessment by at least two members of the Editorial Team followed by the anonymous assessment of a blind peer review carried out by an expert

Reviewer belonging to a University, research institute, Italian or foreign cultural institution, or by independent scholars of proven experience and competence at an international level.

Should the initial assessment of a proposal generate conflicting reactions within the Editorial Team, the Management undertakes to submit the contribution to anonymous assessment by an expert Reviewer. Should this assessment also generate conflicting opinion, the Management and Editorial Team collectively will have the final say on the article's publication or otherwise, or on a possible request for a third opinion.

The Management and Editorial Team will decide exclusively on the scientific value, relevance and originality of the article's content without any discrimination based on the race, gender, religion, ethnical background, citizenship, sexual orientation, gender identity, age or political orientation of the authors.

The Management and Editorial Team are bound not to reveal information about the articles proposed for publication to persons other than the Author, the Reviewers, and the Publisher or Printer, and undertake never to use the content of unpublished articles for their own research without the express written consent of the Author.

The Management and Editorial Team may request from Authors all the corrections and additions they deem necessary, even following anonymous assessment by Reviewers. The Authors may express their observations and objections regarding this and the Management and Editorial Team will draw their conclusions accordingly. The Management reserves the right to proceed with mere editorial modifications following the first proof corrections in the interests of ensuring the Journal's uniformity of publication.